

Harley E. Houghton, D.D.S. P.C.
228 S. Van Rensselaer St.
Ronsolaor, IN 47978
(219) 866-4148

Written Financial Policy

Thank you for choosing Dr. Harley Houghton. Our primary mission is to deliver the best and most comprehensive dental care available. An important part of the mission is making the cost of optimal care as easy and manageable for our patients as possible by offering several payment options.

Payment Options:

You can choose from:

- Cash, Check, Visa, MasterCard, American Express or Discover Card
- Convenient Monthly Payment Options from CareCredit Healthcare Credit Card**subject to approval*
 - o Treatment over \$200 offers plan-no interest if paid in 12 months
 - o No annual fees or pre-payment penalties

Please note:

For plans requiring more than 2 appointments, alternative payment arrangements may be provided. For larger, more comprehensive treatment plans of \$1000 or more, a 50% deposit is required to secure your initial treatment appointment.

For patients with dental insurance we are happy to work with your carrier to maximize your benefit and directly bill them for reimbursement for your treatment.* Co-pays and deductibles are due on the day of service.

Dr. Harley Houghton requires payment prior to the completion of your treatment. If you choose to discontinue care before treatment is complete, you will receive a refund less the cost of care received.

A fee of \$50 is charged for patients who miss or cancel more than 1 time in a calendar year without 24-hour notice.

Dr. Harley Houghton charges \$50.00 for returned checks.

If you have any questions, please do not hesitate to ask. We are here to help you get the dentistry you want or need.

Patient, Parent or Guardian Signature

Date

Patient Name (Please Print)

**However, if we do not receive payment from your insurance carrier within 60 days, you will be responsible for payment of your treatment fees and collection of your benefits directly from your insurance carrier.*